



Emerging Creations LLC
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www.EmergingCreations.com

Web Site Planning Worksheet

PURPOSE:

- To gain favorable impression of my company or organization
- To develop a qualified list of prospects
- To sell products directly
- To encourage potential customers
- To make available product information and price lists
- To strengthen brand identification
- Other _____

What is your Goal for the Web Site? Check all that apply.

- Improving Customer service
- Entertainment purposes
- Other _____
- Providing Information
- E-Commerce in future

DOMAIN:

A domain name is your unique address for the Internet and must be registered. The domain name is limited by 63 characters in length.

Current Domain Name: _____
(i.e., www.domain-name.com)

- I do not have a domain name and would like information for obtaining one.

EXISTING WEB SITES ONLY:

If your web site already exists, please provide the following information:

Hosting Company Name: _____

Hosting Web Site Address: _____

What are you interested in changing with your current web site?

PAGES:

One page consists of a maximum of 250 words. Exceeding this value may represent an increase in cost associated with development of the page. Indicate the number of pages you will need for your web site.

Pages _____

GRAPHICS/PHOTOGRAPHS:

The quality of your web site has a lot to do with the graphics and photographs you choose. Too many graphics can slow down any web page. Emerging Creations can optimize your photographs for clarity and speed.

Anticipated Number of Images for your web site _____

Please check the following items that you are interested in for your web site:

- | | |
|---|--|
| <input type="checkbox"/> Background Image | <input type="checkbox"/> Custom Graphics |
| <input type="checkbox"/> Frequent Web Site Updating | <input type="checkbox"/> Response Forms |
| <input type="checkbox"/> Logo Creation | <input type="checkbox"/> Web Site Management Services |
| <input type="checkbox"/> Banner Creation | <input type="checkbox"/> News Letters |
| <input type="checkbox"/> Graphical Buttons | <input type="checkbox"/> Frequently Asked Questions ("FAQ") |
| <input type="checkbox"/> Photographs | <input type="checkbox"/> Portable document (PDF) downloading |
| <input type="checkbox"/> Animation | <input type="checkbox"/> Hosting Setup |
| <input type="checkbox"/> Video | <input type="checkbox"/> E-mail for your Domain |
| <input type="checkbox"/> Sound | <input type="checkbox"/> Other |

MISCELLANEOUS:

If needed, special effects (i.e., animations, image maps, and interfaces), and specialized programming is available.

YOUR CONTACT INFORMATION:

Name: Ms/Mr/Mrs _____

Business Name: _____

Address: _____

City, State, Zip: _____

Telephone Numbers:

Day () _____ - _____

Evening () _____ - _____

E-mail _____

Are you able to provide an authorized signature for your company?

Yes

No

Needed Completion date of web site: _____ [if unknown state]

Please Submit Correspondence to:

Emerging Creations, LLC
P.O. Box 311
Alexander, New York 14005

Terms and Conditions:

1. Copyrights and trademarks. The client represents to Emerging Creations and unconditionally guarantees that any elements of text, graphics, photo's, designs, trademarks, or other artwork furnished to Emerging Creations for inclusion in web pages are owned by the client, or that the client has permission from the rightful owner to use each of these elements, and will hold harmless, protect, and defend Emerging Creations and it's subcontractors from any claim or suit arising from the use of such elements furnished by the client.
2. Ownership. Emerging Creations LLC has sole ownership of intellectual property, graphics, text, custom programming and scripts for which it has developed for this web page and web site. The client owns a copy and can not reproduce, prepare derivatives works or use them in any manner inconsistent with other exclusive rights afforded to the web site developer under the copyright act.
3. Laws affecting electronic commerce. From time to time governments enact laws and levy taxes and tariffs affecting the Internet electronic commerce. The client agrees that the client is solely responsible for complying with such laws, taxes, and tariffs, and will hold harmless, protect, and defend Emerging Creations and it's subcontractors from any claim, suit, penalty, tax, or tariff arising from the client's exercise of Internet electronic commerce.
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Thank You for Your Interest in Emerging Creations Designs